

Poster, Trifold, or Brochure – Student Checklist

1. **Clarity of Title:** Is my title clear, concise, and easily readable from a distance?
2. **Consistent Font Usage:** Did I use the same font throughout?
3. **Readable Text:** Is the text large enough to be easily readable from a distance, with concise wording and bullet points for clarity?
4. **Organization:** Is the content logically organized with clear sections (such as *Introduction, Methods, Results, and Conclusion*)?
5. **Visual Appeal:** Is my project visually appealing with a balanced layout, appropriate use of colors, and eye-catching graphics or images?
6. **Consistency in Design:** Is my project consistent in its design elements such as spacing, alignment, and formatting?
7. **Engagement:** Does my project include engaging visuals or interactive elements to capture my audience's attention and encourage interaction?
8. **Data Presentation:** Is the data presented clearly using graphs, charts, tables, or diagrams, with clear labels and titles?
9. **Accuracy:** Is all information presented accurately and supported by evidence or references?
10. **Conciseness:** Is my project concise, focused on key points, and NOT overcrowded with excessive text or visuals?
11. **Relevance:** Is all content relevant to the topic and does it contribute to the overall understanding of the project?
12. **Spellcheck & Grammar:** Did I ensure there are NO spelling or grammatical errors?
13. **Acknowledgments:** Does my project include all necessary acknowledgments (i.e., funding sources, collaborators, or assistance received during the research)?
14. **Contact Information:** Does my project provide contact information (such as email or website) for further inquiries or discussions?